

FORM NO.16

[See rule 31 (1) (a)]

*Certificate under section 203 of the Income Tax Act, 1961 for tax deducted
at source from income chargeable under the head " Salaries "*

Name and address of the employer		Name and designation of the employee		
PAN / GIR NO.	TAN	PAN / GIR NO.		
TDS Circle where annual return / statement under section 206 is to be filed		PERIOD		
		FROM	TO	
		Assessment Year		
DETAILS OF SALARY PAID AND ANY OTHER INCOME AND TAX DEDUCTED				
1. Gross Salary * (a) Salary as per provisions contained in section 17 (1) (b) Value of perquisites under section 17 (2) (as per Form No. 12 BA, wherever applicable) (c) Profits in lieu of Salary under section 17 (3) (as per Form No. 12 BA, wherever applicable) (d) Total				
2. Less : Allowance to the extent exempt under section 10		-		
3. Balance (1-2)				-
4. Deductions :				
(a) Standard deduction	Rs.	-		
(b) Entertainment allowance	Rs.	-		
(c) Tax on Employment	Rs.	-		
5. Aggregate of 4 (a to c)		-		
6. Income chargeable under the Head 'Salaries'(3-5)				-
7. Add. : Any other income reported by the employee				-
Less:- Loss From House Properties				-
8. Gross total income (6+7)				-
9. Deductions Under Chapter VIA				
	Gross Amount	Qualifying Amt.	Deductible Amt.	
(a)	Rs.			
(b)	Rs.			
(c)	Rs.			
(d)	Rs.			
10. Aggregate of deductible amount under chapter VI-A				-
11. Total Income (8-10)				-
12. Tax on total Income				-

