



GOVERNMENT OF KERALA

Finance (IT-SF) Department

No. 78/13/Fin

Finance (IT-SF) Department
17.10.2013

CIRCULAR

Sub:-Finance Department - SPARK - Online submission of salary bills – Further instructions
- Issued

Ref:- Circular No. 70/2013/Fin dated 25.09.2013

In continuation of the Circular cited above, it is further directed that all the Drawing and Disbursing Officers(DDOs) and Self Drawing Officers (SDOs) drawing salary from the District Treasuries in Kerala shall e-submit the salary bills along with the normal bills generated through SPARK, from the salary bill for 10/2013, onwards, without fail.

This system will be applicable for all Drawing and Disbursing Officers (DDOs) and Self Drawing Officers (SDOs) drawing salary from Sub Treasuries also by 11/2013 salary bill onwards.

The Director of Treasuries shall ensure that e-submitted bills alone shall be encashed in all District Treasuries and Sub Treasuries, accordingly.

The detailed instructions for e-submission through SPARK is available in the SPARK website, <http://www.spark.gov.in/webspark> & www.info.spark.gov.in and also in www.finance.kerala.gov.in

V.SOMASUNDARAN
Additional Chief Secretary (Finance)

To

The Director of Treasuries, Thiruvananthapuram
All Head of Departments
All Sections / Officers in Secretariat
The Nodal Officer, www.finance.kerala.gov.in
Stock file / Office copy

Forwarded / By order

Manager (IT-SF)